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1- Object and scope of application.

2. Reach.

3 - Development.

1- Object and scope of application

To define the quality requirements to be met by suppliers when manufacturing, carrying out special processes, calibrations and testing of the product supplied to ensure that the item or service meets the requirements defined in UNE EN 9100 according to the scope of supply.

The subcontractor is responsible for transmitting and guaranteeing compliance of this procedure by all its interested parties.

2 - Reach:

This annex is applicable to the entire network of Utingal suppliers who are asked / subcontracted / transferred materials and / or products for the aeronautical or aerospace sector.

All purchase orders will include a link to these Quality requirements. It is the responsibility of each supplier to consult and comply with them.

3 – Development:

3.1 Quality clauses to include in the purchase documents:

The supplier must comply with the specific requirements of each of Utingal's final customer (e.g. AIRBUS, BOEING, EMBRAER, etc ...), when applicable to their work package and so it is transmitted through the corresponding order.

It will be understood that the DRAWING is the contractual document that defines the product, being the specifications, standards and other documents linked to it also mandatory.

The supplier will be responsible for the conformity of its production according to the documentation sent by UTINGAL, S.L.

The Subcontractor is NOT authorized to transfer a work or part of it to a place outside its facilities. If the Subcontractor, for operational reasons, needs to transfer part of the assigned work outside, he must request Utingal for approval and report a detailed Risk Analysis if required by the company.

Any discrepancy of the product detected by the final customer due to non-compliance with the delivery conditions according to the applicable documentation, must be taken care of by the subcontractor jointly with UTINGAL, S.L.

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3.2 General Requirements for Transfers / Subcontracts:

RIGHT OF ACCESS: The personnel of UTINGAL, SL / the Management Representative in matters of Quality or of the final client, the representative appointed by the State Inspector, the National Aeronautical Authority (AESA) just as international Authority or any other person designated by the Buyer, will have free access to the facilities of the Supplier in relation to the order, at any stage of the process, to witness part or all of the production process, review documentation, make photographs of the product or any other practice that Utingal Quality Management considers necessary, in relation to UTINGAL's order. This does not exempt the supplier from the responsibility of guaranteeing the quality of the manufactured product or equipment.

The supplier shall ensure that in accordance with EN9100 / AS9100 and AS 9120 he has the means to prevent the supply of counterfeit or suspected parts and has applied the requirements to ensure traceability of the parts and components to the original or authorized manufacturers.

CONFIDENTIALITY: The supplier agrees, both during the term of the contract and after its termination, not to disseminate, transmit, disclose to third parties any information of UTINGAL, S.L. to which he has access, as a consequence of the performance of his activity.

AUDITS: If, as a consequence of the development of the supplier's activities, non-compliance or deficiencies in performance are detected, they may be carried out by UTINGAL, S.L. audits related to their activities and / or request corrective and improvement plans for the resolution of such anomalies.

RECORDS: The Provider must guarantee the archiving and retrieval of records even after the relationship with Utingal, S.L. All the documented information related to the product supplied, will be kept on file for at least 10 years plus the operative life of the product (LOP) from the shipment of the elements. Documented information includes testing and inspection documents, etc., as well as control data that covers the final product of each order, being able to be in computer support after two years. At the end of that period, the supplier will request instructions for its destruction or will deliver it to Utingal Quality Management.

NON-CONFORMITIES: When the supplier detects a non-conformity during its productive process, it must inform the focal point of Utingal, S.L. so that Quality Assurance Management gives disposal of the affected material.

When Utingal detects a nonconformity in a part or service delivered by the supplier, a Claim Report will be established and sent to the Supplier, for which the following deadlines will be established:

- Containment measures (if applicable) => 2 working days.
- Root cause analysis and action plan => maximum 5 working days.
- Implementation of corrective actions => maximum 60 working days.

If the response indicated by the supplier does not duly address the root cause, and if appropriate, the prevention of future similar situations, the report will be returned for a new study by the supplier.

In case of any deviation during the reception, a Claim Report towards the supplier will be made, which in some cases will prevent the final acceptance of the products and in any case will affect the global classification of subcontractors / suppliers and the decision on the future election of the same.

SAFETY REGARDING AIRWORTHINESS AND ETHIC BEHAVIOR: The provider shall ensure that the personnel are aware of the aeronautical safety and compliance requirements of the products and services provided and shall maintain an ethical behavior regarding the transparent notification of elements that may affect compliance or safety.

These and other principles are unilaterally displayed in the Code of Ethics approved by the Management and displayed on the website of Utingal, S.L <https://www.utingal.es/wp-content/uploads/2023/11/P07-2D12-R00-Codigo-etico-y-de-actuacion.pdf> for consultation and compliance.

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SUBCONTRACTORS:

The supplier will ensure that the requirements applicable to external suppliers, especially those from Final Client (if applicable), are transmitted to the entire supply chain.

FRAUDULENT/COUNTERFEIT OR SUSPECT MATERIAL:

Suppliers shall have techniques in place to avoid, detect, mitigate and provide notice to Utingal of Fraudulent/Counterfeit or suspect Fraudulent/Counterfeit parts and materials. Fraudulent/Falsified being understood as any material that is presented as conforming to specified requirements but has been confirmed as copied/imitated material or has been altered for the purpose of deceiving or defrauding.

Suppliers shall deploy this requirement in their supply chain, especially but not limited to their suppliers of Electronic Material, Raw Material and their Distributors.

By accepting Utingal's order, the supplier becomes liable for any costs that may arise in the event that it provides fraudulent or counterfeit material. Utingal shall not be obliged to return such material to the supplier, as it may choose to physically destroy it.

3.3 Environmental requirements for suppliers:

Regarding the Environment, in order to ensure that the environmental criteria to be respected in the operations contracted by Utingal are complied with, the supplier will adopt the good environmental practices necessary to avoid discharges, polluting emissions into the atmosphere and the incorrect treatment of any type of waste, especially of hazardous waste. Likewise, the supplier will adopt the appropriate measures to comply with current environmental legislation (community, state, regional and local) that is applicable to the work carried out. In addition:

- Conduct their business taking into account significant opportunities and risks from an environmental perspective.
- Work to minimize their direct negative impact on the environment.
- Where applicable, use environmentally friendly technologies.

When the supplier's activity and the nature of the services provided may have a significant impact on the environment, Utingal may request to know the preventive measures implemented and the systems to identify, manage and minimize the negative environmental impacts of their activities.

Suppliers shall favor the rational use of energy and efficiency in the use of basic resources by maintaining a preventive approach that reduces the environmental impact of their operations and safeguards natural resources.

3.3 Delivery documents:

The supplier, depending on the service provided, will send with each delivery the following:

- Raw material or materials supplier: The material must be sent with its delivery note and, in addition, a Certificate of Conformity from the manufacturer in accordance with the specifications described in each line from the purchase offer and the test Report where it is detailed the test done to the material compared to the theoretical/ specifications values to comply. An Analysis Bulletin or equivalent will be sent as well, when requested.
- Manufacturing supplier (Transfers / Subcontracts): The supplier will send with each delivery, the delivery note, the test certificate / test report (or keep it at Utingal's disposal), the control and inspection documents covering the final product and the certificate of conformity, establishing the conformity of the products in accordance with drawings requirements, standards and specifications (last applicable edition) detailing any

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agreed deviation. The Test Report, the inspection and control documents and the COC will be sent only when applicable.

In case of not having the mentioned documents at the product reception, a claim report will be issued to the Supplier, with the consequent non-final acceptance of the product by Utingal.

The manufacturer's CoC must include, at least, the following information:

- Manufacturer's name and address.
- Addressee: The addressee will be UTINGAL, S.L.
- Issue date and CoC number.
- Manufacturer's Part Number described in each purchase offer line.
- Purchase and line number of each product delivered.
- Product batch, OP or serial number from the supplied product, described in each PO line.
- Deviations/Concessions that affect the product.
- Name, position and signature from the person in charge of Quality.

If the work is executed under the Final Client manufacturing order, this must be delivered duly completed, stamping each operation carried out and placing the operator number and date.

All documentation that must be submitted, including signatures and stamps, must be legible.

Documents that require corrections will meet the following requirements:

- a) Each error is crossed out.
- b) The correct information must be written down close to the error.
- c) Each correction must be accompanied by the name of the person, stamp and date.
- d) The use of pencil is not allowed in the records.
- e) The use of corrective pencil, like Tipp-Ex, is not allowed.